

**KENTUCKY BOARD OF LICENSURE FOR NURSING HOME
ADMINISTRATORS
MINUTES
AUGUST 31, 2011**

A regular meeting of the Board of Licensure for Nursing Home Administrators was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, KY on August 31, 2011.

BOARD MEMBERS PRESENT

Greg E. Wells
Keith Knapp, Ph.D., CNHA
Patrick Donahue
Barbara Lester, Citizen-at-Large
Christopher Minnich, NHA
Joseph Robert Flatt
Patrick Murphy, Ph.D.

OTHERS PRESENT

Michael West, Assistant Attorney General

BOARD MEMBERS ABSENT

Kimberly Nall

OFFICE OF OCCUPATIONS AND PROFESSIONS STAFF

Jeremy Horton, Deputy Executive Director
Tony Crockett, Board Administrator

CALL TO ORDER

Dr. Murphy called the meeting to order at 10:45 a.m.

MINUTES

Mr. Minnich made a motion to approve the minutes from the May 25, 2011 meeting as presented. The motion, seconded by Mr. Donahue, carried unanimously.

FINANCIAL REPORT

Mr. Horton presented to the Board the new Financial Statement format.

Mr. Donahue made a motion to approve the financial statements for May, June and July 2011 as presented. The motion, seconded by Mr. Minnich, carried unanimously.

OPERATIONS AND PROFESSIONS REPORT

Mr. Horton announced that The Executive Branch Ethics Committee will present training on Board Ethics at the November 30th meeting.

LICENSURE STATUS REPORT

Currently, there are 756 Active Licensed, 55 Inactive Licensed.

Mr. Wells made a motion to approve the licensure report. The motion, seconded by Mr. Flatt, carried unanimously.

COMPLAINTS COMMITTEE

The Standards of Practice Committee recommended dismissal of the following complaints: 10-035, 10-043, 11-002, 11-004, 11-007, 11-009, 11-014 & 11-015.

The following complaints remain pending: 10-044, 11-003, 11-006, 11-010, 11-012, 11-013 & 11-018.

APPLICATIONS COMMITTEE

The Application Committee reviewed the following applications:

- New Applicants – Initial Licensure 16 reviewed – 14 approved, 3 approved reinstatements, 3 approved endorsements and 2 deferred applications.

Mr. Flatt made a motion to approve the actions of the Applications Committee. Mr. Minnich seconded the motion, carried unanimously.

EDUCATION COMMITTEE

- Continuing Education – 10 reviewed – 7 approved and 3 deferred

Mr. Donahue made a motion to approve the actions of the Education Committee. Mr. Minnich seconded the motion, carried unanimously.

OLD BUSINESS

None presented at the meeting.

NEW BUSINESS

Dr. Knapp updated the Board regarding security issues pertaining to the NAB Exam.

Mr. Wells made a motion for the Board to approve the November 9-11 NAB Meeting travel expenses of Mrs. Nall.

NEXT MEETING

The date of the next meeting is November 30, 2011.

TRAVEL AND PER DIEM

The Board voted unanimously to approve the Board's travel and per diem expenses for the May 25, 2011 meeting.

ADJOURNMENT

The Board voted unanimously to approve adjournment at 11:58 for the May 25, 2011 meeting.